

PRELIMINARY TECHNICAL RIDER (Revision expected mid-April 2018)

The John F. Kennedy Center for the Performing Arts

Kennedy Center Theater for Young Audiences on Tour

Me...Jane: The Dreams & Adventures of Young Jane Goodall

PRODUCTION REQUIREMENTS / Winter 2019 Tour

Update: February 27, 2018

This technical rider is an integral part of the contract between the Kennedy Center and the Presenter. Failure to meet all requirements may be deemed a material breach of contract, at the Kennedy Center's sole discretion. The Kennedy Center must approve any alterations to the technical rider in advance, in writing.

LOCATION OF PERFORMANCE

- The production should be performed in a proscenium theater. Due to sight lines, lighting needs, and our desire for the highest quality production possible, the use of any unconventional space, modified thrust or concert stage must be approved by the Kennedy Center in advance of booking the production.

BASIC TECH REQUIREMENTS

- Proscenium stage with playing space measured from the plaster line with a minimum 30' deep x 40' wide x 25' high, with a minimum 3' upstage crossover.
- 6' of empty wing space on each side of the stage.
- Preferred stage color is black.
- Stage Masking adequate for the space (Borders, Legs and other soft goods). The playing space measures approx. 32' wide x 17' deep (with additional space needed upstage for projection equipment) using 3 sets of legs and borders for masking. Leg opening dimensions vary venue to venue.
- The floor must be flat: the production **cannot** be performed on a raked stage.
- There is an upstage RP screen for projections measuring approx. 32'x18'.
- (96) 2.4K dimmers.
- DMX or CAT5 network hookups to hook touring console into the house lighting system.
- Personnel lift or A-frame ladder adequate to focus the light plot.
- The venue must supply a quality house sound system including amplifiers and in-house speakers, with tie in capability for touring console and wireless racks. 2-4 onstage monitors will be required.
- Venue should provide a washer, dryer, iron, ironing board and steamer.
- Access to at least two (2) AEA compliant, separate male and female dressing rooms. Dressing Rooms should be accessible from loading dock for rolling costume gondolas. In the event dressing rooms are on a different level from the stage without elevator access, please provide Z-racks to help move costumes.
- Two (2) 8'-0" prop tables (1 SL & 1 SR).
- Dead Case storage for costume/props boxes.
- Backstage running lights.
- Safe secure lockup area for company valuables during the shows.

SCHEDULING AND TIMES

- **Load-In:** *Minimum 4 hours* (prior to half-hour call). Load and tech-in time subject to change depending upon theater's personnel, layout, and equipment. Load in the day before first performance is **STRONGLY** preferred. In the event the first performance occurs before 10:00am, a load in the day before is required.
- **Load-Out:** Will last approximately 60-90 minutes after the audience exits the house.
- Strike and Load Out **MUST** take place directly after the last performance.
- All call times and breaks must be coordinated with Kennedy Center's tour Technical Director prior to load-in and/or onsite.

CREW NEEDS

- As many as twelve (12) stagehands will be required for load IN/OUT. **Recommended: (4) deck crew including head carpenter, (1) flyman, (1) brickloader, (4) electricians including lighting head, (1) audio, (1) wardrobe.** If truck loaders (Teamsters) are required, these would be in addition to numbers above.
- Recommended: (4) Run crew:
 - (1) Wardrobe/Dresser
 - (1) Flyman/Deckhand/Props
 - (1) Audio
 - (1) Electrician
- The Kennedy Center TYA touring company consists of the following personnel:
 - One (1) Stage/Company Manager, four (4) technicians, and five (5) actors.
 - In all instances we have **no** intention of displacing IATSE or other house technicians.
 - Union Affiliations: Actors Equity Association; TYA contract.

LOADING/ACCESS

- Clear, level, and easy loading to the stage and dressing rooms.
- Parking for one (1) 26' box truck on the theater's grounds the entire time the company is in residence (including overnight). If this is not possible, please let the technical director know ahead of time.
- Parking for one (1) 15-passenger van during load-in and show calls.

KCTYA TOURING EQUIPMENT AND SPECIFICATIONS

AUDIO:

- The Kennedy Center will be running this production on a QLab system. The touring company will need to tie in the sound computer, touring audio console (Yamaha LS9), and wireless rack with the house system, and set up our wireless rack in your FOH Mix position. The FOH mixing position must be in the house, and not behind glass.
- The KCTYA sound supervisor will operate the console, unless house rules dictate otherwise.
- The provided house audio technician will be asked to be backstage during performances to assist with microphone troubleshooting.
- Communication headsets/beltpacks must be provided for SM, LX operator, Sound operator, Rail operator, backstage Left and backstage Right. One wireless headset is strongly preferred for Props/Wardrobe supervisor.

LIGHTING:

- The Kennedy Center will provide a lighting plot in advance, which **must** be hung, circuited, patched, colored and operational prior to KCTYA touring company's arrival and load-in. If a lighting repertory plot is inherent to the venue, arrangements may be made to adapt the touring plot to the house rep plot. Requests to use house rep plots must be communicated to the Technical Director/Lighting Supervisor at least 30 days prior

to first performance and are subject to his/her approval. Adequate documentation must be provided to the tour Lighting Supervisor in a timely manner.

- The Kennedy Center MAY travel with additional lighting units.
- The Kennedy Center will be traveling with an ETC Element Console. CAT5 or DMX data hookups as well as space for the console should be provided to tie into the house system. If the house console is in the ETC EOS family, then the house console can be used, and the show file sent to the venue prior to load-in. The KCTYA lighting supervisor will operate the console, unless house rules dictate otherwise.

VIDEO:

- The Kennedy Center will travel with a projector and full stage RP screen. Screen will need to be flown from house batten. Will need approximately 15' of throw distance upstage to fill screen.

FRONT OF HOUSE

- The presenting organization/venue will provide appropriate and adequate house management and usher staff.
- The Company will need to place a house board in the front of the house, as per AEA regulations. KCTYA will provide this house board.
- FOH personnel will be in contact with the company's Stage Manager prior to the performance regarding opening of house, late seating, etc.
- NO photography backstage or by patrons will be allowed during performances.

HOSPITALITY:

- Bottled water (10 bottles per show), coffee, tea, milk, juice and light healthy snacks such as fruits and vegetables would be appreciated.

ACCOMODATION:

- The company will arrange their own housing within fifteen minutes of the venue.

PHOTO EXAMPLE AS A POINT OF REFERENCE:



**KENNEDY CENTER
PRODUCTION CONTACT**

Owen Burke
Tour Production Manager
Production Department
Kennedy Center
P.O. Box 101510
Arlington, VA 22210
Office: (202) 416-8177
Cell: (202) 207-4805
Fax: (202) 416-8760
E-mail: olburke@kennedy-center.org

**KENNEDY CENTER
ADMINISTRATIVE CONTACT**

Harry Poster
Manager, Theater for Young Audiences
Education Department
Kennedy Center
P.O. Box 101510
Arlington, VA 22210
Office: (202) 416-8849
Cell: (917) 880-0468
Fax: (202) 416-8297
E-Mail: hmposter@kennedy-center.org

For the Kennedy Center

Date

For **Presenting Organization**

Date