

**PRELIMINARY TECHNICAL RIDER**

**The John F. Kennedy Center for the Performing Arts**

Kennedy Center Theater for Young Audiences on Tour

**Don't Let The Pigeon Drive The Bus! (The Musical)**

PRODUCTION REQUIREMENTS / Spring 2020 Tour

Update: February 6<sup>th</sup>, 2019

**This technical rider is an integral part of the contract between the Kennedy Center and the Presenter. Failure to meet all requirements may be deemed a material breach of contract, at the Kennedy Center's sole discretion. The Kennedy Center must approve any alterations to the technical rider in advance, in writing.**

**LOCATION OF PERFORMANCE**

- The production should be performed in a proscenium theater. Due to sight lines, lighting needs, and our desire for the highest quality production possible, the use of any unconventional space, modified thrust or concert stage must be approved by the Kennedy Center in advance of booking the production.

**BASIC TECH REQUIREMENTS**

- Proscenium stage with playing space measured from the plaster line with a minimum 30' deep x 40' wide x 25' high, with a minimum 3' upstage crossover.
- 6' of empty wing space on each side of the stage.
- Stage must be black or dark in color. If this is not possible, presenter is responsible for marley rental and installation before load-in.
- Stage Masking adequate for the space (Borders, Legs and other soft goods). The playing space is trapezoidal (measuring 28' wide DS and 18' wide US) using 3 sets of legs and borders for masking. Legs are hung 1' offstage of the Marley edge, leg opening dimensions vary venue to venue.
- Adequate fly space of approximately 60' is strongly preferred.
- The floor must be flat: the production **cannot** be performed on a raked stage.
- One (1) White/Light Blue Cyclorama hung according to line set schedule.
- (96) 2.4K dimmers.
- DMX or CAT5 network hookups to hook touring console into the house lighting system. As well as a DMX drop for US ground row LED fixtures (which require 96 consecutive addresses)
- Personnel lift or A-frame ladder adequate to focus the light plot.
- The venue must supply a quality house sound system including amplifiers and in-house speakers, with tie in capability to touring console, and wireless racks.
- Venue should provide a washer, dryer, iron, ironing board and steamer.
- Access to at least two (2) AEA compliant, separate male and female dressing rooms. Dressing Rooms should be accessible from loading dock for rolling costume gondolas. In the event dressing rooms are on a different level from the stage without elevator access, please provide Z-racks to help move costumes.
- Two (2) 8'-0" prop tables (1 SL & 1 SR).
- Dead Case storage for costume/props boxes.
- Backstage running lights.
- Safe secure lockup area for company valuables during the shows.

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## SCHEDULING AND TIMES

- **Load-In:** *Minimum 3.5 hours* (prior to half-hour call). Load and tech-in time subject to change depending upon theater's personnel, layout, and equipment. Load in the day before first performance is STRONGLY preferred. In the event the first performance occurs before 10:15am, a load in the day before is required.
- **Load-Out:** Will last approximately 60-90 minutes after the audience exits the house.
- Strike and Load Out **MUST** take place directly after the last performance.
- All times of calls and breaks must be coordinated with Kennedy Center production staff prior to load-in and/or onsite.

## CREW NEEDS

- Ten (10) general technicians are needed for load-in; they should include one Head Lighting Technician plus three (3) additional electricians, one (1) Sound Technician familiar with the house systems, *one (1) wardrobe person*, and four (4) general stagehands at least two (2) of whom can run flies and load arbors.
- Three (3) Run Crew:
  - Wardrobe Person/Dresser.
  - Two (2) Flyman/Deckhand/Props.
  - Any others as house or union rules require.
- The Kennedy Center TYA touring company consists of the following personnel:
  - One (1) Stage/Company Manager, three (3) technicians, and six (6) actors.
  - In all instances we have **no** intention of displacing IATSE or other house technicians.
  - Union Affiliations: Actors Equity Association; TYA contract.

## LOADING/ACCESS

- Clear, level, and easy loading to the stage and dressing rooms.
- Parking for one (1) 26' box truck on the theater's grounds the entire time the company is in residence (including overnight). If this is not possible, please let the technical director know ahead of time.
- Parking for one (1) 15-passenger van during load-in and show calls.

## KCTYA TOURING EQUIPMENT AND SPECIFICATIONS

### STAGE AND SCENERY

- Details of the set will be confirmed in summer of 2019.

### AUDIO:

- The Kennedy Center will be running this production on a portable QLab system. The touring company will need to tie in the sound computer, touring audio console, and wireless rack with the house system, and set up our wireless rack in your FOH Mix position. The FOH mixing position must be in the house, and not behind glass.
- The KCTYA sound supervisor will operate the console, unless house rules dictate otherwise.
- For additional information, please see the attached sound advance paperwork.
- Headsets must be provided for SM, LX operator, Sound operator, Rail operator, backstage L and backstage R. One wireless headset is strongly preferred for Props/Wardrobe supervisor.

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**LIGHTING:**

- The Kennedy Center will provide a lighting plot in advance, which **must** be hung, circuited, patched, colored and operational prior to KCTYA touring company’s arrival and load-in. If a lighting repertory plot is inherent to the venue, arrangements **may** be made to adapt the touring plot to the house rep plot. Requests to use house rep plots must be communicated to the Technical Director/Lighting Supervisor at least 30 days prior to first performance and are subject to his/her approval. Adequate documentation must be provided to the Tour Lighting Supervisor in a timely manner.
- The Kennedy Center will be travelling with LED fixtures plotted for the US groundrow. These fixtures require 96 consecutive addresses in a house patch (ideally at the start of a second universe of DMX). It is preferred that a line of DMX be pre-run for these fixtures in addition to 3 circuits of hot power each with cube taps or power strips.
- The Kennedy Center will be traveling with an ETC Element Console. CAT5 or DMX data hookups as well as space for the console should be provided to tie into the house system. If the house console is in the ETC EOS family, then the house console can be used, and the show file sent to the venue prior to load-in. The KCTYA lighting supervisor will operate the console, unless house rules dictate otherwise.

**FRONT OF HOUSE**

- The presenting organization/venue will provide appropriate and adequate house management and usher staff.
- The Company will need to place a house board in the front of the house, as per AEA regulations.
- FOH personnel will be in contact with the company’s stage manager prior to the performance regarding opening of house, late seating, etc.
- NO photography backstage or by patrons will be allowed during performances.

**HOSPITALITY:**

- Bottled water (12 bottles per show), coffee, tea, milk, juice and light healthy snacks. Fruits and vegetables would be appreciated.

**KENNEDY CENTER  
PRODUCTION CONTACT**

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**KENNEDY CENTER  
ADMINISTRATIVE CONTACT**

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For the Kennedy Center

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For Presenting Organization

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Date

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Date