

The John F. Kennedy Center Theater for Young Audiences on Tour Production of  
***Don't Let the Pigeon Drive the Bus! (The Musical)***  
**Technical Rider - Spring 2020 Tour**

**Introduction**

*Don't Let the Pigeon Drive the Bus! (The Musical)* is a touring Theater for Young Audiences production that travels on one (1) 26' box truck. The show runs approximately 60 minutes with one (1) act and no intermission. There are six (6) members of the acting company, one (1) stage manager/company manager, and three (3) touring stage technicians. This tour performs under an Actor's Equity TYA Touring Contract.

**Technical Rider Information**

**This technical rider is an integral part of the contract between the Kennedy Center and the Presenter. Failure to meet all requirements may be deemed a material breach of contract, at the Kennedy Center's sole discretion. The Kennedy Center must approve any alterations to the technical rider in advance, in writing.**

**Changes and Substitutions**

Producer's Production Manager **MUST** approve any and all changes and/or substitutions to labor, materials, and/or equipment from those specified in this agreement in writing.

**Location of Performance**

The production should be performed in a proscenium theater. Due to sight lines, lighting needs, and our desire for the highest quality production possible, the use of any unconventional space, modified thrust or concert hall stage must be approved by the Kennedy Center in advance of booking the production.

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### **Summary of Technical Requirements**

This information is to be used for reference ONLY. The production should be performed in a proscenium theatre. Due to sight lines, lighting needs, and our desire for the highest quality production possible, the use of any unconventional space, modified thrust, or concert hall stage must be approved by the Kennedy Center in advance of booking this production.

- The production requires the following **dimensions from the plaster line:**
  - Proscenium width: 40' – 0"
  - Stage Depth from Plaster Line: 37' – 0"
  - Stage Width: 42' – 0"
  - Wing Space – 6'-0" on either side of the stage
- Stage masking adequate for the space (Borders, Legs and other soft goods). The playing space is 30' wide by 16' deep, using 4 sets of legs and 2 borders for masking. See attached lineset schedule for approximate opening specs. **The Presenter must advise if there are structural or architectural limitations that need to be considered.**
- Adequate fly space of approximately 60' is strongly preferred.
- The floor must be flat: the production **cannot** be performed on a raked stage. Stage must be clear of all debris, staples, nails, etc. and ready to accept a marley floor.
- The Production requires the use of a Personnel Lift or A-Frame ladder adequate to focus the light plot.
- The Production travels with an attached cyc unit, however if the production cannot be performed with its full depth, a white/light blue cyclorama must be provided and hung according to the advanced lineset schedule prior to load in.
- Ninety-six (96) 2.4K dimmers.
- The Production requires the ability to tie-in to the Venue's house PA System, program feed, and backstage/dressing room paging for sound.
- The Production requires the ability to tie into the Venue's DMX hookups for control of the house lighting system.
- The venue must supply a quality house sound system including amplifiers and in-house speakers, with tie in capability to touring console, and wireless racks.
- The venue must provide a washer, dryer, iron, ironing board and steamer.
- The Production must have access to at least two (2) AEA compliant, separate male and female dressing rooms.
- Dressing Rooms should be accessible from loading dock for rolling costume gondolas. In the event dressing rooms are on a different level from the stage without elevator access, please provide Z-racks to help move costumes.
- Three (3) 8'-0" prop tables (1 SL & 1 SR & 1 Up Center).
- Dead Case storage for costume/props boxes.
- This production requires backstage running lights.

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**Presenter Availability**

The Presenter or his/her/their representative must be available on site **at all times** to the tour's Stage Manager and Technical Director from fifteen (15) minutes prior to the load-in to the end of load out.

**Scheduling and Times**

- In a typical venue, the following load-in and out lengths are expected, contingent on local conditions:
  - **Load-In:** *Minimum 4 hours* (prior to half-hour call). Load in and tech time subject to change depending upon theater's personnel, layout, and equipment. Load in the day before first performance is **STRONGLY** preferred. In the event the first performance occurs before 10:15am, a load in the day before is required.
  - **Load-Out:** Will last approximately 60-90 minutes after the audience exits the house, contingent on local conditions.
- Strike and Load Out **MUST** take place directly after the last performance.
- All times of calls and breaks must be coordinated with Kennedy Center production staff prior to load-in and/or onsite.

**Crew Requirements**

Presenter will be solely responsible for any local union or non-union requirements for labor, Teamsters, or any other such personnel and for any such fees, salaries, penalties, dues, benefits, etc. in connection with the presentation of the Production. Presenter agrees to provide the following crew for the load in, show call, and load out of the Production.

	<b><u>Load In</u></b>	<b><u>Performances</u></b>	<b><u>Load Out</u></b>
Carpenters/General	3	1	3
Rail	2	0	2
Electrics	3	1	3
Sound	1	1	1
Wardrobe	1	1	1
<b>Totals</b>	<b>10</b>	<b>4</b>	<b>10</b>

- **Load-in/Load-out:** Ten (10) general technicians are needed for load-in; they should include one Head Lighting Technician plus three (3) additional electricians, one (1) Sound Technician familiar with the house systems, **one (1) wardrobe person**, and four (4) general stagehands at least two (2) of whom can run flies and load arbors.
- **Performances:** Four (4) Run Crew:
  - Electrician
  - Audio technician
  - Wardrobe Person/Dresser.
  - One (1) Flyman/Deckhand/Props.
  - Any others as house or union rules require.
- The Kennedy Center TYA touring company consists of the following personnel:

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Subject to Change.

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- One (1) Stage/Company Manager, three (3) technicians, and six (6) actors.
- In all instances we have **no** intention of displacing IATSE or other house technicians.
- Union Affiliations: Actors Equity Association; TYA touring contract.

**Presenter Availability**

- The Presenter or their representative must be available on site **at all times** to the tour's Stage Manager and Technical Director from fifteen (15) minutes prior to the load-in to the end of the first performance.

**Loading/Access**

- Clear, level, and easy loading to the stage and dressing rooms is required.
- If there are any unusual circumstances of dock location including to but not limited to, a sloped dock, street back-ins, or dock height requirements, presenter must discuss with technical director prior to load in.

**Truck and Equipment Loading and Unloading**

- The show travels in one (1) 26' box truck and one (1) 15-passenger van. For the load in and load out, please arrange to have **all available** parking spaces in the immediate area of the loading dock clear and available for truck parking and unloading prior to arrival.
- Parking for one (1) 26' box truck on the theater's grounds the entire time the company is in residence (including overnight). If this is not possible, please let the technical director know ahead of time.
- Parking for one (1) 15-passenger van during load-in and show calls.

**KCTYA Touring Equipment and Specifications**

**General Venue Conditions**

- Please email a copy of the venue's technical specifications to the tour's technical director. The specifications should include: a complete and detailed ground plan and section of the stage and house (in scale); the current hanging plot (line set positions); dressing room layouts; lighting and sound inventory; and any other pertinent information.
- All overhead battens that will be used by the Production must be completely stripped. Any strip and restore labor or material costs shall be considered a local documented expense. The Production's Technical Director will provide a detailed line set schedule at least one week prior to the engagement.
- Prior to the Production's arrival, all house line sets must be placed EXACTLY where indicated on the venue Line Set Schedule that has been forwarded to the Production.
- Before the start of the first call, all areas of the stage, fly system, backstage, loading docks, dressing rooms, orchestra pit, storage areas, and production offices must be completely clear, broom-clean, and unlocked in readiness for the sole use of this Production. These areas must remain reserved for the exclusive use of this Production for the duration of the load in, performance, and load out. Nothing should be stored in the wings during the Engagement.

### **Stage and Scenery**

- Stage must be clear of all debris, staples, nails, etc. and ready to accept a marley floor.
- The production will require the house to provide four (4) legs, and (2) borders. Leg openings will vary per venue. Exact dimensions will be discussed with technical director prior to arrival.
- The Production travels with an attached cyc unit, however if the production cannot be performed with its full depth, a white/light blue cyclorama must be provided and hung according to the advanced lineset schedule prior to load in.
- Dead case storage for road cases and wardrobe gondolas.
- A 5-foot crossover is required for the production.
- The scenery for the production consists of the following major elements:
  - A 16'x30' marley floor
  - One (1) set of portals framing the stage – stand alone scenic unit on jack stands
  - One (1) header – to be flown according to the advanced lineset schedule
  - One (1) arch unit – to be flown according to the advanced lineset schedule
  - One (1) square frame unit – stand alone scenic unit on jack stands with attached cyc
  - One (1) step unit – stationary scenic piece
  - One (1) rolling bus façade – moving scenic piece on casters
  - One (1) flying plane façade – operational scenic piece
  - Various smaller props and scenic items that must have adequate storage space backstage

### **Sound Requirements**

The Kennedy Center travels with a limited sound package. The venue is responsible for providing house PA tie-ins to the touring Soundcraft SI Performer 2 RST 2 console for QLab playback. These must be balanced XLR lines closest to the FOH mix position.

- FOH mixing position should be as center as possible and not behind glass, and will include space for a 6' table, and lighted music stand.
- Sound will be mixed by Kennedy Center touring sound engineer.
- Venue will provide four (4) full range speakers to be used as foldback monitoring.
- Wireless clear com beltpacks are preferred if available in house; otherwise, wired headsets should be provided for SM, LX, Sound, Rail, SL and SR.
- Venue will provide adequate monitoring backstage and in dressing rooms.
- Venue will provide a paging system for SM calls, etc.

### **Lighting Requirements**

- The Kennedy Center will provide a lighting plot in advance, which **must** be hung, circuited, patched, colored and operational prior to KCTYA touring company's arrival and load-in. If a lighting repertory plot is inherent to the venue, arrangements may be made to adapt the touring plot to the house rep plot. Requests to use house rep plots must be communicated to the Technical Director/Lighting Supervisor at least 30 days prior to first performance and are subject to his/her approval. Adequate documentation must be provided to the Tour Lighting Supervisor in a timely manner.
- The Kennedy Center will provide 8 Wybron Cygnus LED fixtures plotted for the US groundrow. These fixtures require 96 consecutive addresses in a house patch (ideally at the start of a second

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universe of DMX). It is preferred that a line of DMX be pre-run for these fixtures in addition to 3 circuits of hot power each with cube taps or power strips.

- The Kennedy Center will be traveling with an ETC Element Console. CAT5 or DMX data hookups as well as space for the console should be provided to tie into the house system. If the house console is in the ETC EOS family, then the house console can be used, and the show file sent to the venue prior to load-in.
- The KCTYA lighting supervisor will operate the console.

**Wardrobe Requirements:**

- One (1) full sized washer and one (1) full-sized dryer are required on-site for the Production's exclusive use
- Iron, ironing board, steamer, and Z-Racks will be provided by the venue. Dressing room allotment will be determined by the Production Stage Manager, and includes a minimum of six (6) single dressing rooms, or two (2) large ensemble dressing rooms. The company must exclusively use each room during the entire stay. The rooms must be lockable and outfitted with toilets, sinks, hot water, showers, clothes racks and hangers, mirrors, cots or couches, sufficient lighting and a comfortable air temperature.
- If available, a 7<sup>th</sup> room would be appreciated for use as a Production Office.

**Props Requirements**

- The Production requires the use of three (3) 8'-0" prop tables SL and SR.
- Push brooms, dust mops, **clean** mops, mop buckets, and two (2) trashcans must be available.
- The stage area must be swept and French mopped before each performance.

**Front of House Requirements**

- The presenting organization/venue will provide appropriate and adequate house management and usher staff.
- The Company will need to place a house board in the front of the house, as per AEA regulations.
- FOH personnel will be in contact with the company's stage manager prior to half hour of the performance regarding opening of house, late seating, etc.
- NO photography backstage or by patrons will be allowed during performances.

**Hospitality Requirements**

- Bottled water (12 bottles per show), coffee, tea, milk, juice and light healthy snacks. Fruits and vegetables would be appreciated.

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PRODUCTION CONTACT**

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For the Kennedy Center

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For **Presenting Organization**

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Date

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Date