

Mermaid Theatre of Nova Scotia  
**The Very Hungry Caterpillar and Other Eric Carle Classics**  
**Technical/ Hospitality Requirements 2020-21**

*NOTE- This rider may not be changed in any way without the permission of Mermaid Theatre of Nova Scotia*

**COMPANY**

- Cast of two performers and one stage manager (total 3 persons).
- For International tours outside Canada/United States territory, the Executive Director or Managing Artistic Director, sometimes both, will be included in the company for a portion of the tour, which increases the company to 4-5 persons.

**RUNNING TIME**

- One-hour performance **including** a recorded pre-show announcement and a post-show question and answer period if time permits.
- Start times: Because of their tight travel schedule, the company would appreciate close adherence to the start times. If the performance is late in commencing, it is possible that the question and answer period may need to be curtailed. This will be at the stage manager's discretion.

**ACCESS**

- Mermaid's stage manager will email/telephone in advance of the engagement to confirm the company's arrival time, technical requirements, and answer any questions. Please provide technical and hospitality contact information.
- Minimum of 4 persons for load in/out and set up. Breakdown of the 4 persons is as follows: 1 professional lighting technician, 1 professional sound technician, and 2 stage hands to assist with setup of puppets and curtain units. **Please note:** only lighting tech and sound tech are needed for the running of the show.
- Stage area, loading doors and dressing rooms need to be cleared to allow the company to set up immediately upon arrival and up to 90 minutes following the performance.
- Stage should be swept and mopped just prior to the company's arrival.
- No food or beverages should be permitted in the theatre.
- **Set-up: 90 minutes plus ½ hour house. Strike: up to 90 minutes.**
- We require advance notice of any striking and resetting when our set is in place overnight.
- (1) Complimentary parking area or space in proximity to the venue's loading area or a pre-paid parking pass for the Artist's touring vehicle within reasonable walking distance to the venue for the duration of the performance run and contract dates.

**PHYSICAL REQUIREMENTS**

- **Minimum dimensions of stage - 35' wide x 30' deep x 14' high.** These dimensions refer to an unimpeded space, free of hanging lights or heating ducts. Please ensure wings are cleared.
- A darkened auditorium is necessary and a black stage floor preferred.
- Two dressing rooms for three people. The rooms should have mirrors, chairs, tables and lights. They should be clean, lockable and ready for the company upon arrival and up to 90 minutes afterward.
- Toilets and sinks, with paper towels and soap, must be in close proximity.
- Availability of standard stage weights or sand bags.
- Mermaid travels with a self-supporting, freestanding set consisting of three small curtain units.
- House masking to be provided by venue: Legs and borders, preferably black. No more than a 30' opening. Pipe and drape will also be acceptable. Stage manager will confirm masking specifications prior to engagement. Please have masking hung prior to the company's arrival.
- Availability of a small table (2x4ft.) would be helpful.

## **ELECTRICAL / LIGHTING**

- The Company requires the service of one professional lighting technician to operate the venue's lighting.
- We require five 15-amp Edison (U-ground) circuits for our own equipment.
- We request the venue have a general lighting wash available for the curtain call and Q&A session.
- A lighting plot, channel hookup and instrument schedule will be provided by the stage manager upon request that will be used in addition to the house plot.
- Please provide-running lights stage right, left and upstage.
- We travel with two single fluorescent units, four double fluorescent fixtures and two Altman 705's. The Altmans will need to be hung. Location to be determined by the stage manager. The Altmans and fluorescents are controlled by the stage manager from the stage right wing area. Neither is patched into the house dimmers.

## **SOUND**

- The company will use the house sound system and requires the service of one professional sound technician to operate the venue's sound.
- The company requires backstage clear-com or similar means to communicate with the technical crew during the performance.
- We will provide an iPod or iPad with stereo XLR outputs, which will be operated by the stage manager from the stage right wing.
- We require a microphone (wireless preferred) off stage right for pre-show announcements and the post-show Q&A.
- The playback will be run through the front-of-house speakers. We require two monitors for the performers that should be placed in either downstage corner.
- **It is important that all sound be set up and operational before the company arrives.**

## **HOSPITALITY**

- Accommodations (*when applicable, per Agreement*): 3 single hotel rooms of 3-star quality or better, within 20-mile radius of venue. Engager agrees to advance hotel details to the company directly, no less than 3 months prior to performance date.
- Plenty of bottled water (or potable water source) and coffee/tea should be made available.
- The presenter is to supply a light lunch (i.e. veggie/fruit platter, soup, sandwiches). Please confirm any dietary restrictions with the stage manager prior to arrival.
- The presenter is to supply an evening meal on days with performances after 5pm.

## **SIGN LANGUAGE INTERPRETER**

- The company should be notified in advance if sign language interpreters are to participate. They will be located off stage right or stage left and dimly lit with an isolated "special" blue gel. It is highly effective when the signer wears all black and a pair of white gloves. A copy of the script is available upon request.

## **COMPLIMENTARY TICKETS**

- Please note that the company's request for complimentary tickets is covered under the terms of our contract and will not normally be waived. The Theatre will be prepared to release these seats upon request two weeks prior to the engagement.

**MEET AND GREET**

- The company will be pleased to accept requests to “meet and greet” special guests. Should this activity be scheduled following a final performance, it will be essential to have extra crew on hand to facilitate a prompt load-out following the event. Please contact the stage manager in advance if a meet and greet is requested.

**IMPORTANT**

- The payment cheque, made out to “Mermaid Theatre of Nova Scotia,” house counts and any relevant publicity materials (posters, programs, press releases etc.) must be made available to the stage manager before the company’s departure.
- In the interest of safety, we would appreciate having the audience away from the performance and working area as our equipment and set pieces are fragile. However, with advance notice supervised visitors are most welcome at the close of the show.
- **Photography and video-taping are prohibited during the performance but are permitted during the Question & Answer session at the end of the performance.**
- For school performances, a number of evaluations will be handed out to teachers. These will be provided upon the company’s arrival. Digital copies are available in advance upon request.
- **Mermaid Theatre of Nova Scotia has a zero-tolerance policy for harassment. If a Mermaid company member feels harassed by a venue staff member they will immediately inform the stage manager who, accompanied by the complainant, will bring the matter to the attention of the person in authority on deck, or to the presenter, and ask that the person responsible for the harassment be released from the crew call.**
- **The company reserves the right to refuse to perform should the conditions within this rider not be met and or alternate conditions are not agreed upon prior to the engagement by both parties. The engager / presenter is still responsible for the full performance fee to the company should the engager/ presenter fail to meet the terms of this rider or fail to make alternate conditions both the company and presenter agree to prior to the performance.**

**FOR MORE INFORMATION**

- Please contact us if your venue doesn’t meet technical requirement specifications or if you require any other details or information about the production. We can be reached by telephone at 902.798.5841 (toll-free at 800.272.9216); by fax at 902.798.3311; or by email at [puppets@mermaidtheatre.ca](mailto:puppets@mermaidtheatre.ca)
- Please include P.O. Box number on any postal mail.  
Our mailing address is  
Mermaid Theatre of Nova Scotia/ P.O. Box 2697/ Windsor, NS B0N 2T0/ CANADA

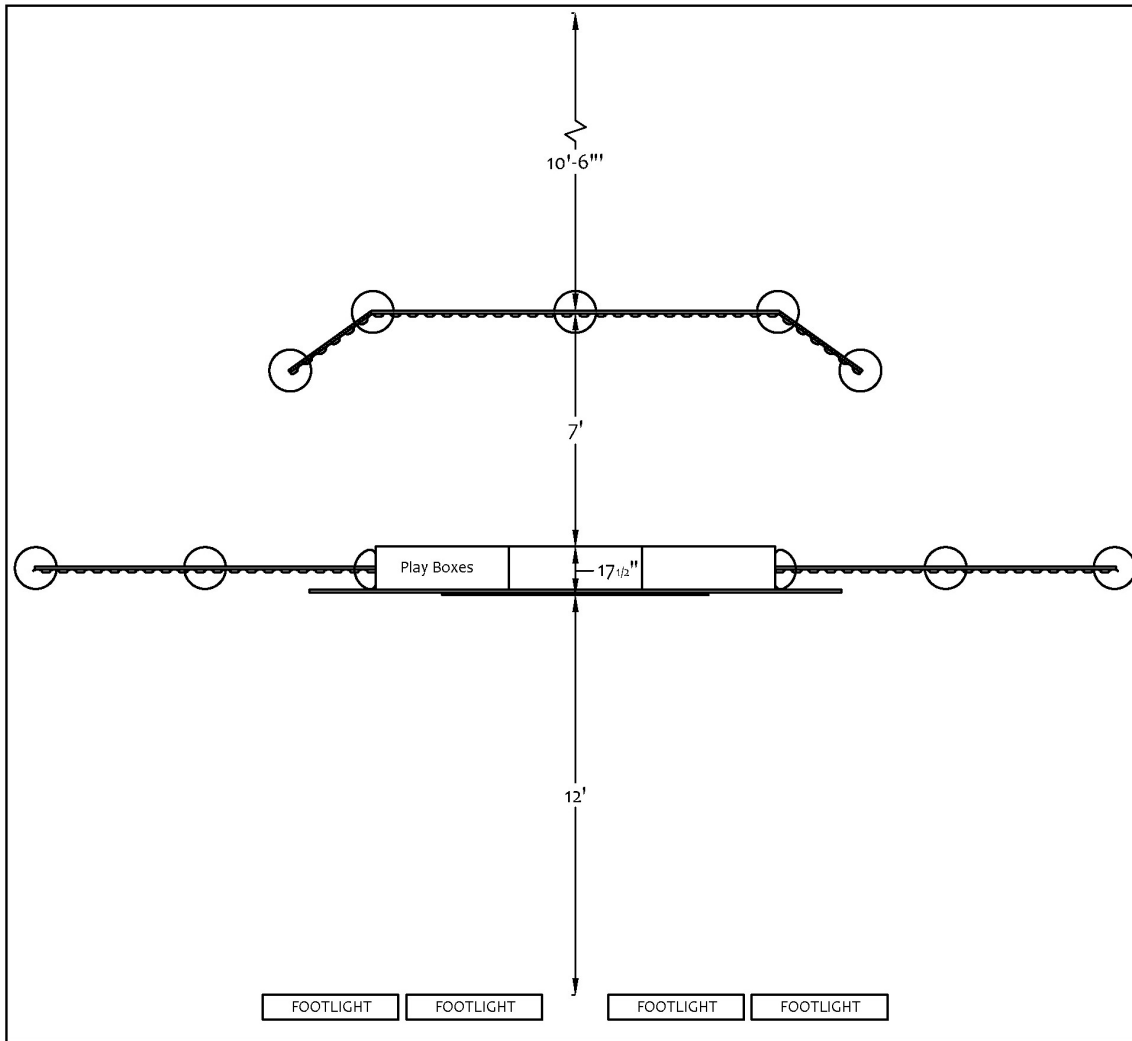
**Understood and Agreed to by:**

\_\_\_\_\_  
ENGAGER / PRESENTER

\_\_\_\_\_  
MERMAID THEATRE OF NOVA SCOTIA

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



*Mermaid Theatre  
of Nova Scotia*

**NOTES:**

- \* Set Width is 33'-8"
- \* Ideal masking is 7'-6" on either side, for a finished set width of 48'-8"
- \* Set Height is 12'

**ERIC CARLE STORIES**

**LITTLE CLOUD/  
MIXED-UP**

**CHAMELEON/  
CATERPILLAR**

**FLOOR PLAN**

DATE: OCTOBER 2013

DESIGNER: J. MORROW

SCALE: 3/16" = 1'

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of  
1

DRAWN BY: K. Ryan